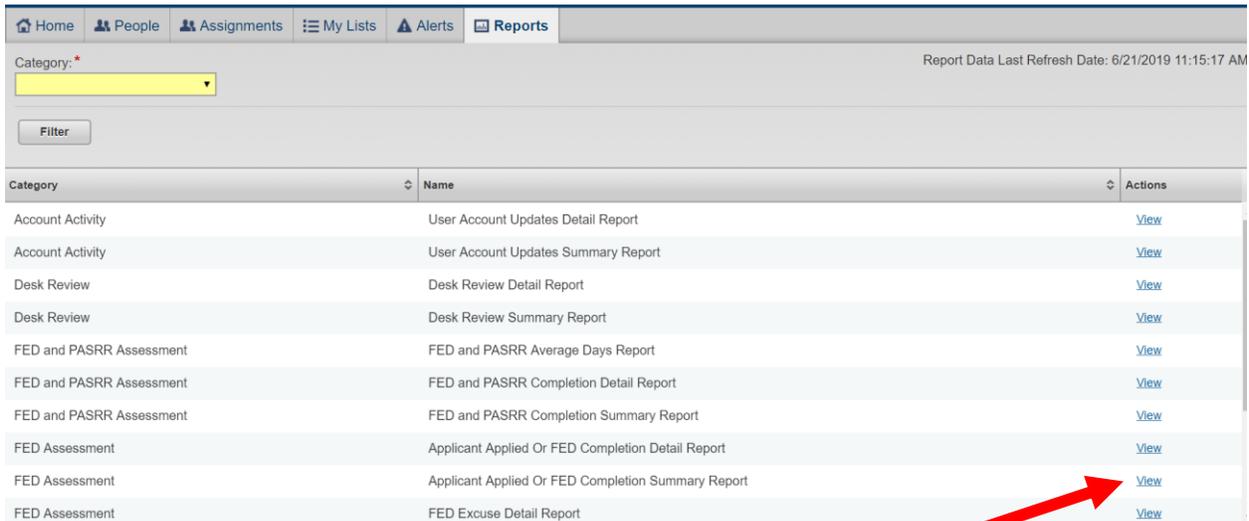


# Quick Reference Guide

## Medical Director Reviews (MDR) in Reports

Please review this quick reference guide on how to pull a report to show the Medical Director Reviews (MDR)'s in PIA. Alerts are now being generated in PIA to show the MDR's in review requested and review completed status that have been sent to Aging Well, PA along with those generated by the IEB. This will help to cross reference what has been received as an alert and what is showing in the PIA reports.

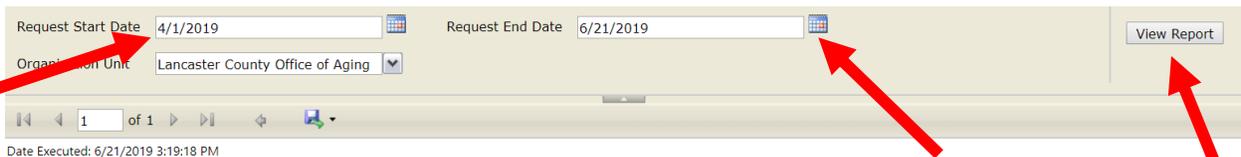
If you have the supervisor role in PIA, go to the Reports section



Category	Name	Actions
Account Activity	User Account Updates Detail Report	<a href="#">View</a>
Account Activity	User Account Updates Summary Report	<a href="#">View</a>
Desk Review	Desk Review Detail Report	<a href="#">View</a>
Desk Review	Desk Review Summary Report	<a href="#">View</a>
FED and PASRR Assessment	FED and PASRR Average Days Report	<a href="#">View</a>
FED and PASRR Assessment	FED and PASRR Completion Detail Report	<a href="#">View</a>
FED and PASRR Assessment	FED and PASRR Completion Summary Report	<a href="#">View</a>
FED Assessment	Applicant Applied Or FED Completion Detail Report	<a href="#">View</a>
FED Assessment	Applicant Applied Or FED Completion Summary Report	<a href="#">View</a>
FED Assessment	FED Excuse Detail Report	<a href="#">View</a>

Click on view for the *Applicant Applied or FED Completion Summary Report*

Select the Request Start Date, Request End Date and View Report



Request Start Date: 4/1/2019      Request End Date: 6/21/2019      [View Report](#)

Organization Unit: Lancaster County Office of Aging

Date Executed: 6/21/2019 3:19:18 PM

## Applicant Applied/ FED Completion Report (Summary)

Total Count: 1

**Search Criteria:**

Request Start Date: 4/1/2019  
 Request End Date: 6/21/2019  
 Organization Unit: Lancaster County Office of Aging

Organization Unit	FED Requests Initiated at IEB	FED Requests Initiated at AAA/ Aging Well	#Completed Assessments	#NFCE	NFCE%	#NFI	NFI%
<b>Total</b>	217	719	881	666	76%	211	24%
Lancaster County Office of Aging	217	719	881	666	76%	211	24%

This summary page shows the number of *FED Requests initiated at the IEB*, *FED Requests Initiated at the AAA*, *#Completed Assessments* and *# of NFCE and NFI FEDs*. From here, you will click on the blue hyperlink for *#Completed Assessment*.

Request Start Date: 4/1/2019      Request End Date: 6/21/2019      View Report

Organization Unit: Lancaster County Office of Aging

1 of 1

Date Executed: 6/21/2019 3:19:18 PM

## Applicant Applied/ FED Completion Report (Summary)

Total Count: 1

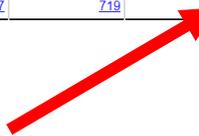
Search Criteria:

Request Start Date: 4/1/2019

Request End Date: 6/21/2019

Organization Unit: Lancaster County Office of Aging

Organization Unit	FED Requests Initiated at IEB	FED Requests Initiated at AAA/ Aging Well	#Completed Assessments	#NFCE	NFCE%	#NFI	NFI%
<b>Total</b>	217	719	881	666	76%	211	24%
Lancaster County Office of Aging	217	719	881	666	76%	211	24%



After pulling this report, click on the arrow next to the floppy disk. This allows for the report to be exported into excel and various other programs. For this purpose, it is best to export to excel.

Request Start Date: 4/1/2019      Request End Date: 6/21/2019      View Report

Organization Unit: Lancaster County Office of Aging

1 of 19

Date Executed: 6/21/2019 3:22:46 PM

Total Count: 881

Search Criteria:

Request Start Date: 4/1/2019

Request End Date: 6/21/2019

Organization Unit: Lancaster County Office of Aging

Export menu options: Word, Excel, PowerPoint, PDF, Excel, TIFF file, MHTML (web archive), CSV (comma delimited), XML file with report data, Data Feed.

## Applicant Applied/ FED Completion Report (Detail)

Organization Unit	Program Type	Person First Name	Person Last Name	Person ID	Status	Requested Date	Submitted/Withdraw Date	Result
Lancaster County Office of Aging	DOM Care	[REDACTED]	[REDACTED]	[REDACTED]	Completed	5/16/2019	5/17/2019	NFI
	DOM Care				Review Completed	5/9/2019	5/10/2019	NFCE
	DOM Care				Completed	5/3/2019	5/10/2019	NFI
	DOM Care				Completed	5/3/2019	5/14/2019	NFI
	DOM Care				Completed	5/7/2019	5/7/2019	NFI
	DOM Care				Completed	4/29/2019	5/6/2019	NFI
	DOM Care				Completed	4/26/2019	5/3/2019	NFI
	DOM Care				Completed	4/4/2019	4/8/2019	NFI
	DOM Care				Completed	5/15/2019	5/17/2019	NFCE
	DOM Care				Completed	5/16/2019	5/17/2019	NFI

javascript:void(0)

This is the report exported into excel.

## Applicant Applied/ FED Completion Report (Detail)

Total Count: 881

Search Criteria:

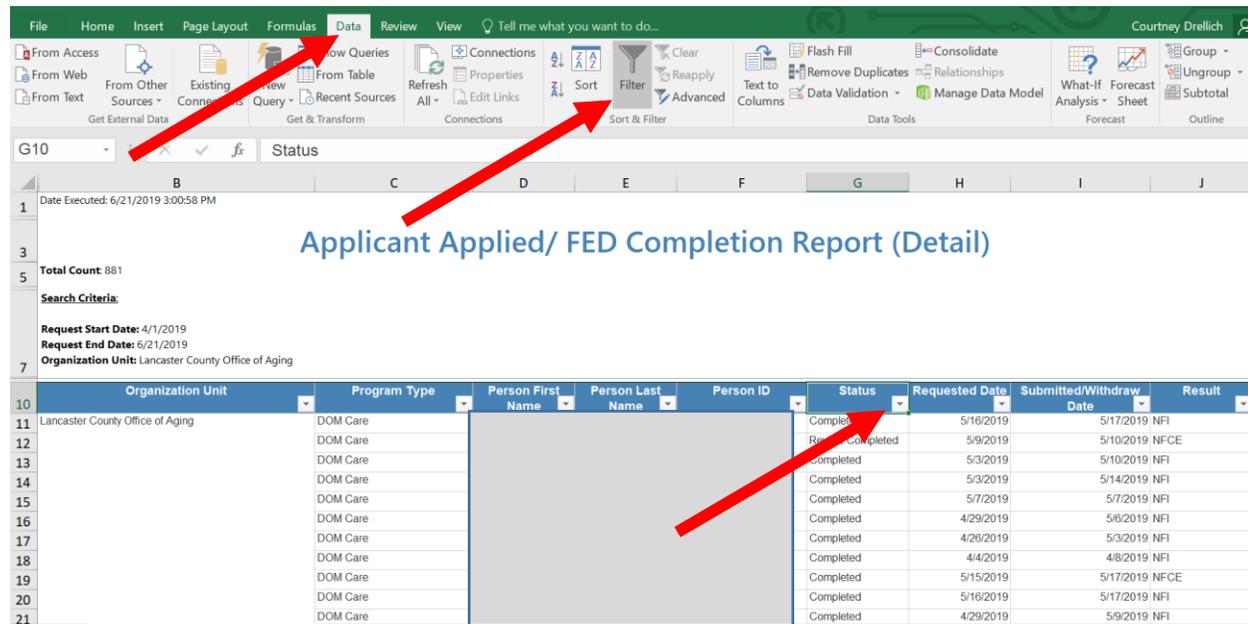
Request Start Date: 4/1/2019

Request End Date: 6/21/2019

Organization Unit: Lancaster County Office of Aging

Organization Unit	Program Type	Person First Name	Person Last Name	Person ID	Status	Requested Date	Submitted/Withdraw Date	Result
Lancaster County Office of Aging	DOM Care				Completed	5/16/2019	5/17/2019	NFI
	DOM Care				Review Completed	5/9/2019	5/10/2019	NFCE
	DOM Care				Completed	5/3/2019	5/10/2019	NFI
	DOM Care				Completed	5/3/2019	5/14/2019	NFI
	DOM Care				Completed	5/7/2019	5/7/2019	NFI
	DOM Care				Completed	4/29/2019	5/6/2019	NFI
	DOM Care				Completed	4/26/2019	5/3/2019	NFI
	DOM Care				Completed	4/4/2019	4/8/2019	NFI
	DOM Care				Completed	5/15/2019	5/17/2019	NFCE
	DOM Care				Completed	5/16/2019	5/17/2019	NFI
	DOM Care				Completed	4/29/2019	5/9/2019	NFI

In this order: click on the Status heading, go the Data tab, click filter and the arrow will appear in all of the columns.



**Applicant Applied/ FED Completion Report (Detail)**

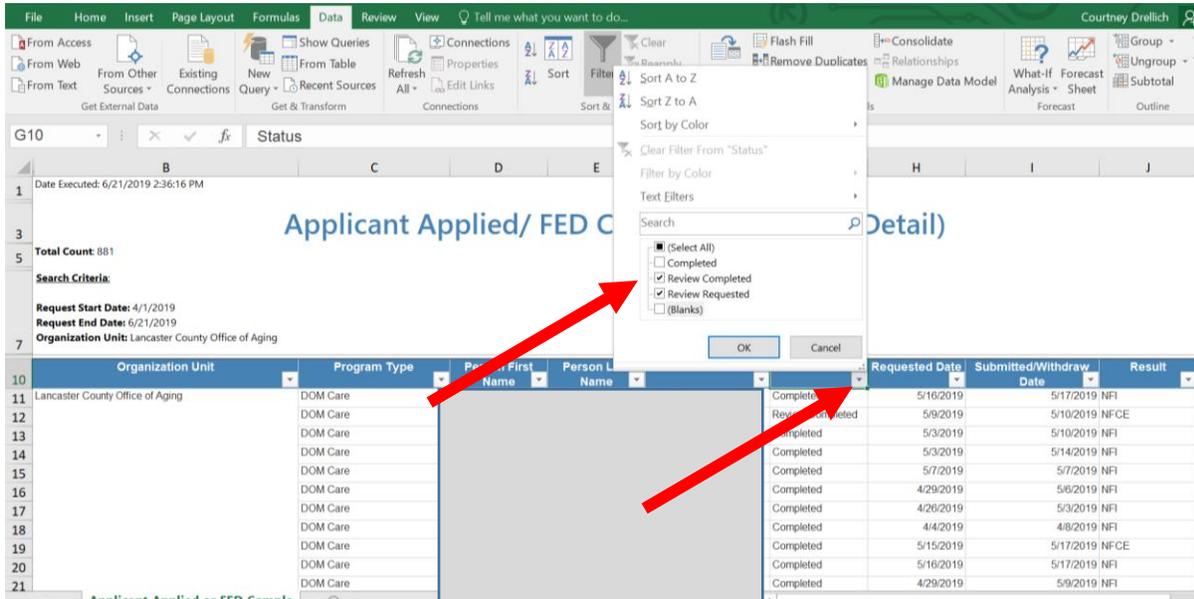
Total Count: 881

Search Criteria:

Request Start Date: 4/1/2019  
Request End Date: 6/21/2019  
Organization Unit: Lancaster County Office of Aging

Organization Unit	Program Type	Person First Name	Person Last Name	Person ID	Status	Requested Date	Submitted/Withdraw Date	Result
Lancaster County Office of Aging	DOM Care				Completed	5/16/2019	5/17/2019	NFI
	DOM Care				Review Completed	5/9/2019	5/10/2019	NFCE
	DOM Care				Completed	5/3/2019	5/10/2019	NFI
	DOM Care				Completed	5/3/2019	5/14/2019	NFI
	DOM Care				Completed	5/7/2019	5/7/2019	NFI
	DOM Care				Completed	4/29/2019	5/6/2019	NFI
	DOM Care				Completed	4/26/2019	5/3/2019	NFI
	DOM Care				Completed	4/4/2019	4/8/2019	NFI
	DOM Care				Completed	5/15/2019	5/17/2019	NFCE
	DOM Care				Completed	5/16/2019	5/17/2019	NFI
	DOM Care				Completed	4/29/2019	5/9/2019	NFI

Click the arrow next to Status, and the filtering box will appear. Uncheck completed and blank. Only have the boxes *Review Completed* and *Review Requested*. These are the two status' related to MDR's in PIA.



This will show all of the FED's completed by your AAA with MDR's regardless if Aging Well, PA or the IEB sent the request. These FEDs will show with the status of Review Requested or Review Completed. If the FED is still in Review Requested, the result will show as N/A, if the MDR is Review Completed, the result will be listed as either NFI or NFCE.

### Applicant Applied/ FED Completion Report (Detail)

Total Count: 881

Search Criteria:

Request Start Date: 4/1/2019  
Request End Date: 6/21/2019  
Organization Unit: Lancaster County Office of Aging

HCBS				Review Completed	4/16/2019	4/16/2019	NFI
HCBS				Review Completed	4/11/2019	4/24/2019	NFCE
HCBS				Review Requested	6/3/2019	6/3/2019	N/A
HCBS				Review Completed	5/6/2019	5/14/2019	NFI
Nursing Facility				Review Completed	4/10/2019	4/12/2019	NFI
Nursing Facility				Review Completed	5/23/2019	6/3/2019	NFI
Nursing Facility				Review Completed	5/16/2019	5/20/2019	NFI
Nursing Facility				Review Completed	5/17/2019	5/20/2019	NFI
Nursing Facility				Review Requested	5/3/2019	5/8/2019	N/A
Nursing Facility				Review Completed	3/19/2019	4/2/2019	NFCE
Nursing Facility				Review Completed	5/9/2019	5/14/2019	NFI
Nursing Facility				Review Completed	4/9/2019	4/16/2019	NFCE

\*It is recommended to start with the *Applicant Applied and FED Completion Report Summary* instead of the *Detail* report from the list of reports. Although it will show by clicking on the blue hyperlink of #completed FEDs the heading as *Applicant Applied/FED Completion Report (Detail)*. As of right now, additional information shows



Aging Well PA, LLC

in the Applicant Applied/FED Completion Report Detail from the main list of reports that you would need to do some additional filtering.