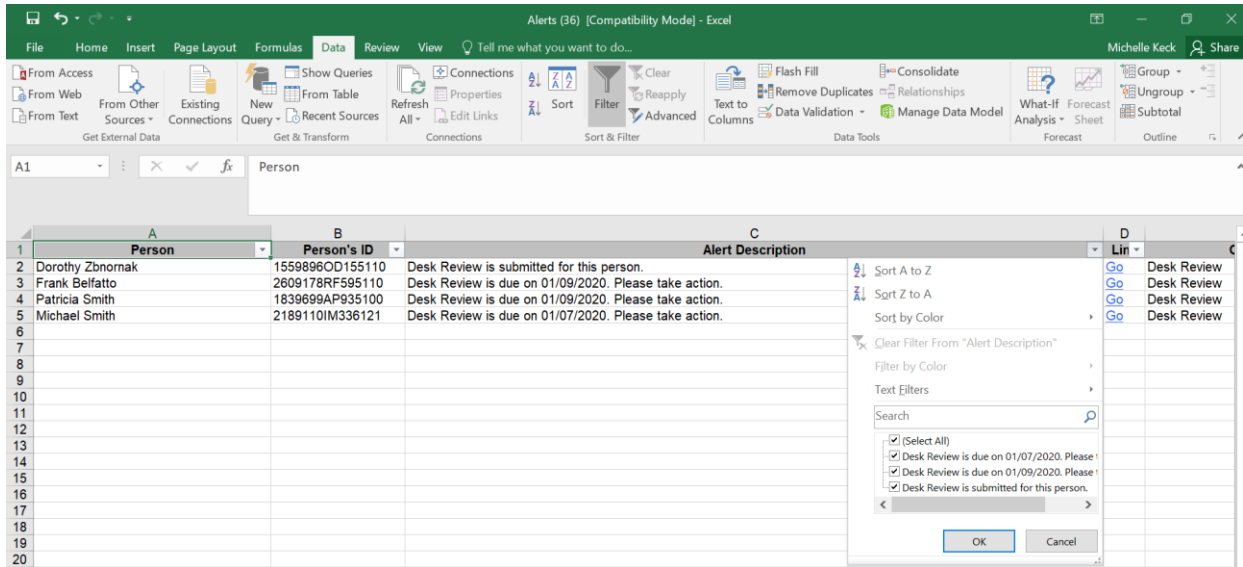






Click on the arrows to filter the columns. You can filter one column at a time or multiple columns.



The screenshot shows the Microsoft Excel interface with the 'Data' tab selected. A table with the following data is visible:

Person	Person's ID	Alert Description	Link
Dorothy Zbromak	1559896OD155110	Desk Review is submitted for this person.	Desk Review
Frank Belfatto	2609178RF595110	Desk Review is due on 01/09/2020. Please take action.	Desk Review
Patricia Smith	1839699AP935100	Desk Review is due on 01/09/2020. Please take action.	Desk Review
Michael Smith	2189110IM336121	Desk Review is due on 01/07/2020. Please take action.	Desk Review

The 'Alert Description' column header has a dropdown arrow. The filter menu is open, showing options like 'Sort A to Z', 'Sort Z to A', and 'Sort by Color'. A search box is present, and a list of filtered items is shown below it:

- (Select All)
- Desk Review is due on 01/07/2020. Please
- Desk Review is due on 01/09/2020. Please
- Desk Review is submitted for this person.