

Nursing Facility FED & Appeals Guidance

Discussion:

A complete and accurate MA-51 must accompany Nursing Facility FED requests. Only enter the FED request into PIA for the program-type Nursing Facility if the MA-51 is accurate and complete. To review the MA-51 instructions, refer to the *MA-51 Instructions* posted on the Aging Well website.

Procedure:

Upon receipt of a complete and accurate MA-51, the AAA will enter the FED request in PIA using the Nursing Facility Program type.

If the MA-51 is not complete and accurate, the AAA will contact the facility and inform the facility which sections of the MA-51 need to be corrected or completed.

The FED is to be completed within ten business days from the date of the FED request.

If the FED and MA-51 results are both NFCE, the AAA will sign the MA-51 and check "medically eligible." Then, return the MA-51 to the applicant's Nursing Facility, send a copy to the County Assistance Office, and upload it to the attachment section in PIA.

or

If the FED result is NFI and the MA-51 is NFCE, the AAA will immediately email the AAA Requests email aaarequests@agingwellpa.org to request a Medical Director Review (MDR) and upload the unsigned MA-51 to the attachment section in PIA.

or

If both the FED and MA-51 results are NFI or the MDR determines that the applicant is NFI, the AAA will sign the MA-51 as "not medically eligible" and return the signed MA-51 to the applicant's Nursing Facility, County Assistance Office, and upload the signed MA-51 to the attachment section in PIA. The AAA will also send an email to aaarequests@agingwellpa.org to notify AWPA that the FED result is NFI. The email's subject should say "NF FED NFI," and the body of the email should have the PIA ID and state NF FED NFI or MDR NFI.

Once the AAA has notified Aging Well of the NFI outcome, AWPA will send the applicant and the applicant's representative(s) identified during the FED process a *Notice of Decision* informing the applicant that they are ineligible for MA reimbursement for their Nursing Facility stay and have the right to appeal.